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Minutes

Council on Graduate Studies

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MINUTES OF THE COUNCIL ON GRADUATE STUDIES

September 20, 2005

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, September 20, 2005 in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Burns, Dr. Conn, Dr. Costa, Ms. Davis, Dr. Elder, Dr. Morford, Dr. Owen, and Dr. O'Rourke

Members absent: Dr. Hake and Dr. Loewen

Staff present: Mr. Ranes and Mrs. Barter

Guest present: Dean Will Hine, School Of Continuing Education

I. **Approval of the September 6, 2005 Minutes**

Dr. Elder moved and Dr. Costa seconded the motion to approve the minutes. The September 6, 2005 minutes were approved as published.

II. **Communications**

1. Minutes from the September 12, 2005 College of Education and Professional Studies Curriculum Committee meeting.

III. **Executive Actions**

1. None

IV. **Items to be Added to the Agenda**

1. 05-32, Petition for Provisional Candidacy for Applicants from Non-accredited Institutions, School of Technology
2. 05-33, STA 5960 Study Abroad: EIU Exchange Program (New Course Proposal)
3. 05-34, STA 5961 Study Abroad One-Way Program (New Course Proposal)
4. 05-35, STA 5962 Study Abroad Non-EIU Program (New Course Proposal)
5. 05-36, STA 5970 Study Abroad Faculty-Led Program (New Course Proposal)
6. 05-37, STA 5980 Study Abroad Internship (New Course Proposal)
7. 05-38, Structure of Study Abroad Programming and Catalog Copy

Dr. Costa moved and Dr. Davis seconded the motion to add these items to the agenda. The motion passed unanimously.

Dr. Morford entered the meeting at 2:10 pm.

V. **Items to be Acted On**

1. 05-22, Proposal: *Adopt Assessment of Student Learning Requirements for Graduate Degree and Certificate Programs at Eastern Illinois University*
Dean Augustine presented the proposal and answered questions of the council. The council members wanted to hear a response from the academic chairs and graduate coordinators before approving the proposal.

The council voted unanimously to place this item on the agenda as pending until the October 18, 2005 meeting.

2. 05-23, Proposal: *Change to the Mission of Graduate Education Statement*
Dean Augustine presented the proposal and answered questions of the council.

The proposal was approved unanimously with an effective date of Spring 2006.

3. 05-24, Proposal: Change *Enrollment Limitations for Graduate Assistantships*
Dean Augustine presented the proposal and answered questions of the council.

The proposal was approved unanimously with an effective date of Fall 2005.

4. 05-25, Proposal: Policy on Graduate Level (5586-5599) Special Courses
Dean Hine and Dean Augustine presented the proposal and answered questions of the council.

The proposal was approved unanimously (**see Attachment A**) with an effective date of Fall 2005.

5. 05-26, Proposal: Ad Hoc Committee on Minority Participation
Dean Augustine presented the proposal to the council. Chair Burns reported she had received notice from Dr. Conn and Dr. Owen they would serve on this committee.

The proposal was approved unanimously with an effective date of Fall 2005.

6. 05-27, Proposal: Ad Hoc Committee on Enrollment Management
Dean Augustine presented the proposal to the council. Chair Burns reported she had received notice from Dr. Morford that she would be happy to serve on this committee with Chair Burns.

The proposal was approved unanimously with an effective date of Fall 2005.

7. 05-28, Proposal: Faculty Marshal
Dean Augustine presented the proposal to the council. The council approved the following Faculty Marshals for the 2005-2006 academic year.

| Term | Name | Area | Program | College |
|--------|-------------------|-------------|---------------------|---------|
| F 2005 | Peter Loewen | CGS | Music | A&H |
| | Kathlene O'Rourke | CGS | FCS | BAS |
| | Jake Emmett | Former CGS | Physical Education | EDU |
| | Brenda Wilson | Coordinator | CDS | SCI |
| S 2006 | Sace Elder | CGS | History | A&H |
| | Waldo Born | Former CGS | Business | BAS |
| | Steve Conn | CGS | CSD | EDU |
| | Jim McGaughey | Coordinator | Biological Sciences | SCI |

The proposal was approved unanimously with an effective date of Fall 2005.

8. 05-29, Proposal: Commencement Marshal – Dr. Anne Zahlan, Professor,
English Department
Dean Augustine presented the proposal to the council.

The proposal was approved unanimously with an effective date of Fall 2005.

9. 05-06, Waiver Appeal, Specialist's in Guidance and Counseling
Chair Burns and Dean Augustine answered questions of the council.

The council voted to deny request for an extension of the six year time limit in the Specialist's in Guidance and Counseling program.

10. 05-06, Waiver Appeal, Physical Education

Chair Burns and Dean Augustine answered questions of the council.

The council voted to deny request for an extension of the six year time limit in the Physical Education program.

11. 05-30, SOC 5100 (Revised Course Proposal)

Chair Burns explained to the council this agenda item must be approved by the Lumpkin College of Business and Applied Sciences Curriculum Committee before the council may vote and requested the council table this agenda item until the October 18, 2005 meeting. The council agreed to this request.

Dr. O'Rourke and Dean Augustine left the meeting at 2:55 pm.

VI. Other Business

1. None

VIII. Dean's Report

1. Alumni Advisory Board meeting

In Dean Augustine's absence Ms. Barter reported the inaugural meeting of the Graduate Alumni Advisory Board was held on Saturday, September 17 in the 1895 Room. The group voted to comprise the board of nine members with two representatives from each college and one ad-hoc appointment much like the Council of Graduate Studies. Mr. Raney reported the group seemed very energetic and excited about the upcoming projects.

2. Spring Recruitment Conference

Ms. Barter reported there have been a variety of responses to the invitation of the Spring Recruitment Conference. Arrangements will be made and announced at a later date.

The meeting adjourned at 3:00 p.m.

Linda K. Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, October 4, 2005
Arcola/Tuscola Room
